

Plainedge Public Library

ANNUAL REORGANIZATION MEETING

JULY 6, 2017

6 p.m.

Present:

Mrs. Laura Oden-Bell, President, Absent with Prior Notice
Mrs. Ann Doxsey, Trustee,
Mrs Doreen Oliber, Trustee
Mrs. Ellen Ryder, Trustee

Mrs. Marilyn Kappenberg, Director
Judith Nilsen, Secretary to the Board
Mrs. Dorothy Klotz, Principal Accountant Clerk

Pledge of Allegiance

Fiscal Year 2017/2018

Acceptance of 2017/2018 District Election of Library Trustee

RESOLVED, that the Board of Trustees of the Plainedge Public Library accepts the results of the 2017/2018 District Election of Library Trustee.

Resolved, that the Board of Trustees of the Plainedge Public Library appoints Mrs, Doreen Oliver Trustee of the Library for a term of five (5) years commencing July 1, 2017

Oath of Office, Library Treasuere

Nomination of Officers

President _____

Vice President _____

Designation of Secretary to the Board of Trustees

RESOLVED, that the Board of Trustees reappoints Judith Nilsen to serve as Secretary to the Board of Trustees. In the absence of Judith Nilsen, Dorothy Klotz will serve as Substitutue Secretary to the Board of Trustees. In the absence of both, the Board appoints Dianna Weir to serve as Substitute Secretary to the Board of Trustees for the 2017/2018 fiscal year.

Determination of Dates of Monthly Meetings of the Board of Trustees

RESOLVED, that the Trustees will hold a regular monthly meeting on the third (3d) Monday of each month at 7:00 PM. A brief regular July 2018 Board Meeting will be held directly after the Annual Reorganization Meeting. An August Board Meeting will not be held, except if a special meeting is requested by the President of the Board or the Director and called by the President. Any changes to the scheduled monthly meeting will be properly posted and announced. The Board will hold an annual reorganization meeting on or about July 2, 2017 the date to be determined.

Determination of Dates for the Annual Library Budget Hearing and Library Budget Vote for the 2017/2018 Fiscal Year.

RESOLVED, that the date of the Annual Budget Hearing will be held as required by law 7 to 14 days prior to the Annual Library Budget Vote and will held on in the Board Room of the Plainedge Library, the date to be determined.

Further RESOLVED, that the date for the Annual Library Operating Budget Vote and Trustee Election will be held on Tuesday, May 16, 2018

Designation of Depository Bank

RESOLVED, that the Board of Trustees designates JP Morgan Chase Bank as a depository of Library funds in compliance with the Investment Policy for the 2017/2018 fiscal year.

Designation of Bank Signatures

RESOLVED, for the 2017/2018 fiscal year the Board of Trustees collectively appoints each Trustee as authorized signatories on warrants and expense checks. The Board further resolves to require the signature of the Library Treasurer and one (1) Trustee on warrants and expense checks and in the absence of the duly appointed Library Treasurer, two (2) signatures of Library Trustees. On paychecks, and the trust account, one (1) signature, that of Library Treasurer, and in the absence of Library Treasurer, one (1) Trustee's signature. The Principal Account Clerk and the Director are further authorized to act as signatories for bank transfers.

Appointment of Library Accountant and Auditor

RESOLVED, that the Board of Trustees appoints the firm of G.R. Reid, as the auditor and accountant for the Plainedge Public Library at an annual fee of \$6,750 for the 2017/2018 fiscal year.

Appointment of Library Treasurer

RESOLVED, that the Board of Trustees appoints Donald Reiher as the Treasurer for the Plainedge Public Library at an annual fee of \$2,200 for the 2017/2018 fiscal year.

Appointment of Library Labor Consultant

RESOLVED, that the Board of Trustees appoints John Regan as the Library Labor Consultant and Labor Negotiator at an annual fee of \$3,600 for the 2017/2018 fiscal year.

Appointment of Library Investment Officer

RESOLVED, that the Board of Trustees appoints Dorothy Klotz, Principal Account Clerk, as the Library Investment Officer for the Plainedge Public Library for the 2017/2018 fiscal year.

Appointment of Attorney

RESOLVED, that the Board of Trustees appoints the law firm of Behrens, Loew & Cullen as attorneys for the Library at an annual fee of \$4,500 for the 2017/2018 fiscal year. Any services provided beyond 25 hours and any additional services beyond retainer services in the fiscal year 2017/2018 shall be compensated at an hourly rate of \$195.00.

Designation of Newspapers for Publication of Legal Notices

RESOLVED, that the Board of Trustees designate Massapequa Post as the newspaper for the official publication of legal notices for the 2017/2018 fiscal year.

Designation of Director with Authority to Open Sealed Bids

RESOLVED, that the Board of Trustees appoint the Library Director with the authority to open sealed bids for the 2017/2018 fiscal year.

Designation of Principal Account Clerk with Authority to Record Sealed Bids

RESOLVED, that the Board of Trustees appoint the Principal Account Clerk, with the authority to record sealed bids at the time of opening for the 2017/2018 fiscal year.

Authorization of Grant Applications

RESOLVED, that the Board of Trustees authorizes Library Director, to make applications for grant funding for the 2017/2018 fiscal Year,