

PLAINEDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

AGENDA

SEPTEMBER 21, 2016

Present

Mrs. Laura Oden-Bell, President
Mrs. Ann Doxsey, Vice President
Mr. Dave Gottlieb
Mr. Michael Giris
Mrs. Ellen Ryder

Mrs. Marilyn Kappenberg, Director
Mrs. Judith Nilsen, Assistant Director
Mrs. Dorothy Klotz, Principal Account Clerk

Pledge of Allegiance

Call to Order

Community Comments
(Girl Scout Project)

Norman Gold Library Account (G. Reid Associates)
Charlie Montana, Montana Insurance Agency

William Hennessey, Long Island Public Service Employees

Approval of Minutes

- 1.1 Approval of Minutes of the July 1, 2016 Reorganization of the Board of Trustees.
Approval of the Minutes of the regular July 1, 2016 meeting of the Board of Trustees.
- 1.2 Review and Approval of Warrants

Review and Approval of Payroll Warrant No. 1 dated July 14, 2016 in the amount of \$92,260.44

Review and Approval of Payroll Warrant No. 3 dated July 28, 2016 in the amount of \$47,988.62.

Review and Approval of Payroll Warrant No. 4 dated August 11, 2016 in the amount of \$67,874.48.

Review and Approval of Payroll Warrant No. 6 dated August 8, 2016 in the amount of \$44,639.41.

Review and Approval of Payroll Warrant No. 7 dated September 8, 2016 in the amount of \$69,378.08.

Review and Approval of Bill Warrant No. 1B dated July 14, 2016 in the amount \$24,245.71.

Review and Approval of Bill Warrant No. 2 dated July 18, 2016 in the amount of \$60,368.51.

Review and Approval of Bill Warrant No. 5 dated August 15, 2016 in the amount of \$43,202.60.

Review and Approval of Special Warrants no. 457 dated July 31, 2016 (no activity) and Special Warrant no. 458 dated August 31, 2016 in the amount of \$96.00

1.3A Finance

1. Statement of Revenues, July 1, 2015 - June 2016 (Year End), July 2016, August 2016
2. Monthly Financial Report – July 2016, August 2016
3. Balance Sheet – July 2016, August 2016
4. Revenue Expenditure Report – July 2016, August 2016

1.3B Library Correspondence/Staff Reports

1. Request from Girl Scouts for Bench/Garden Project
2. NYS DEC Monitoring Well
3. Staff Reports (4)
Michael Dietz Technology, YA Volunteer Program, Children's Services
4. Letter of Appreciation
5. Plainedge Library/Town of Oyster Bay Workforce Partnership

1.3C Library Statistics – June 2016, July 2016, August 2016, Summer Childrens Room 2016

1.3D Incident Reports (3)

1.3E Suggestions (3)

1.4 Director's Report

II. Unfinished Business (none)

- III. New Business
 - 1. Shelter Point Rebate
 - 2. Local Library Services Aid
 - 3. Installation of Bollards Proposal

- IV. Personnel
 - 1. Resignation of Clerk

Executive Session

Discussion of Incident Report - Staff Member
Salaries for non-union personnel

- V. Miscellaneous Information
 - 1. Minutes of Nassau Library Board of Trustees Meeting May 2016, June 2016.
 - 2. Minutes of MLD Meeting, June 2016, July 2016

Adjournment

Date of October 2016 of the Board of Trustees Meeting: ?