

1.3B.2
(c)

To: Marilyn Kappenberg

From: Michael Dietz

Re: Statistics Upgrade

I was notified by Grace that the statistics automation was not functioning for this month's board meeting report which is the data for the month of May 2016. What she was speaking of is a macro based Excel worksheet which I had created that uses a few functions to access ALIS reports to run local calculations for posting monthly statistics. I ran some diagnostics on the function of the macro and it turns out ALIS hasn't been consistent with creating their published reports. After realizing what portion of the spreadsheet fell outside the parameters of the template, I modified the code to include this variation of inconsistency. Simply meaning the report now tallies check-in and check-out statistics correctly based on the currently published ALIS change.

Grace is now aware of the correction I made and was told to keep an eye on the specific section of the monthly report in the future. If the board notices any inconsistency in the current or future monthly reports, please leave a note and I will clear up any bugs in the application as soon as possible.