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October 24, 2016

TO: Library Trustees
FROM: M. Kappenberg
RE: Library Fund Balance 2015/2016

The unspent funds (\$383,354) from the 2015/2016 Library Operating Budget must be placed in GASB 54 fund categories as required by regulations of the Government Accounting Standards Board. The categories are:

Non-Spendable Fund Balance

Funds are not in spendable form or legally/contractually required to be maintained intact.

Ex. Inventory balances, permanent Funds held legally or contractually to be maintained, intact, non-financial assets, endowment fund.

Restricted Fund

Includes amounts that can be spent only for the specific purposes stipulated by the law, external resource providers, or through enabling legislation.

Ex. NYS Public Construction Grants, Dorothy Strong Scholarship Fund.

Committed Fund Balance

Includes amounts that can be used only for the specific purposes determined by a formal action of the Board of Trustees. A Committed Fund balance cannot be used for any other purpose unless the Board of Trustees removes or changes the specified use by taking the same type of action it employed to previously commit those amounts. Funds that can be modified or removed do not need any formal action.

Assigned Fund Balance

Includes amounts intended to be used by the Library for specific purposes but do not meet the criteria to be classified as restricted or committed. Assigned Funds are less restricted. The Authority to assign funds can be delegated to a member of the Library's administration and can be easily removed or modified.

If another fund balance classification has a deficit, then it will be reported as a negative amount in the unassigned classification of that Fund.

Unassigned Fund Balance

Includes the Library's general fund and all spendable amounts not contained in other classifications. Unassigned funds are technically available for any purpose.

Encumbrances

Funds presently encumbered for a specific purpose may be classified as assigned.

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PLAINEDGE PUBLIC LIBRARY

END OF YEAR FUND BALANCE 2016- 2017

GASB 54 FUND BALANCE CATEGORIES

<u>GASB 54</u> <u>Fund Category</u>	<u>CURRENT</u> <u>AMOUNT</u> <u>6-30-16</u>	<u>ALLOCATIONS</u> <u>FROM 2015-2016</u>	<u>TOTAL</u>
<u>Non-Spendable</u>	0	0	0
<u>Restricted</u>	\$ 7,583	0	\$ 7,583
<u>Committed</u> (Retirement, Medical Costs, Terminal Leave Payments)	1,796,778	100,000	1,896,778
<u>Assigned</u> (Future Capital Improvements, Land Purchase, etc.)	1,646,778	100,000	1,746,778
<u>Unassigned</u> (Available for any purpose: End of Year Fund deficit. Unexpected increase in Medical Insurance, large emergency Building repairs, etc.)	1,593,801	133,354	1,727,155
<u>Unspent 2013-2014</u> <u>Funds</u>	\$383,354		
		<u>Total funds in</u> <u>GASB 54 FUND</u>	\$4,430,470

NOTE: The Trustees may change the suggested allocation of unspent funds from the prior Fiscal Year (2015-2016) Library Operating Budget.