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To: Marilyn Kappenberg

From: Michael Dietz

Re: Program & Event Supporting Docs

There have been times in which we had posted some documents for programs and events taking place at our Library. One of them being the Tax Grievance class. Previously these files were posted in a hidden folder on our web server with a direct link given in our newsletter. I have currently reorganized the website and added a secondary way that patrons can find this information. Now if a patron does not have a newsletter in hand, they can now access the OUR LIBRARY menu followed by OUR PROGRAMS/EVENTS then PROGRAM & EVENT SUPPORTING INFORMATION. From there the patron can find the Program or Event which required us to post documents online.