

## DIRECTOR'S REPORT

NOVEMBER 2016

### Employment/Career Partnership

The flyers, brochures, and bookmarks for the Plainedge Library/Town of Oyster Bay Workforce Center Partnership were designed, ordered, and received. I along with Mrs. Nilsen met with Mr. Sclera, the Town of Oyster Bay Special Project Director at the Town of Oyster Bay Workforce Center in North Massapequa. The staff was most welcoming and appeared to be very pleased with the project. Although we were unable to see Mr. Delghetti, the Director of the Workforce Center, he did visit the Library and commented on the attractive flyers, posters and Especially the book marks. He also is most pleased with the project and will work with us to ensure a success. Due to the importance of this project, the Funding received from the Workforce Literacy is "seed money" to begin the project. The plan is to continue the project into the future. As part of the grant, Michael expanded the "Employment Career" section of our home page to include important links to related topic for successful employment opportunities and career information.

At the suggestion of the Trustees, we moved the Career Center books from the back of the Library closer to the reference area. A computer previously used for Affordable Health Care information will now be devoted to online searching for employment opportunities and career information.

### HVAC Replacement Project Update

Seven bids for the replacement of the lower level HVAC (Unit 3) were received and recorded. The estimates ranged from \$53,000 up to \$173,000. Each bid is now under review by the project architect for completeness (bonds, insurance workers comp, etc.). It would be best to start the project as soon as possible, as the HVAC unit must be ordered. It will take approximately three to six weeks before it is received. I understand the entire project can be completed in seven to ten days.

### HVAC Unit (1) Repair

The HVACE hot water pump in unit 1 was barely working and in need of replacement. It was taking a long time for the hot water to reach the faucet. Sav-More was called and a new water pump was installed in the lower level large HVAC (Unit 2).

### Fall Festival

Our annual Fall Festival was held on Election Day, a very mild sunny day, with a record number of families attending this very special annual event. Games, prizes, crafts and the always popular

petting zoo were enjoyed by 199 children. There were three winners of the no sew quilt contest and each received a gift certificate to Phil's Pizza Restaurant. I have received very positive comments on this event that everyone seems to enjoy.