

PLAINEDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

AGENDA

APRIL 18, 2016

Present

Mrs. Laura Oden-Bell, President  
Mrs. Ann Doxsey, Vice President  
Mr. Dave Gottlieb  
Mr. Michael Giris  
Mrs. Ellen Ryder

Mrs. Marilyn Kappenberg, Director  
Mrs. Judith Nilsen, Assistant Director  
Mrs. Dorothy Klotz, Principal Account Clerk

Pledge of Allegiance

Call to Order

- 1.1 Approval of Minutes of March 21, 2016 Meeting of the Board of Trustees.  
Approval of the Minutes of the March 28, 2016 Meeting of the Board of Trustees.

- 1.2 Review and Approval of Warrants

Review and approval of Payroll Warrant No. 29 dated March 24, 2016 in the amount of \$45,977.19.

Review and Approval of Payroll Warrant No. 30 dated April 7, 2016 in the amount of \$79,273.59.

Review and Approval of Bill Warrant No. 28 dated March 21, 2016 in the amount of \$34,251.13.

Review and Approval of Special Warrant No. 454 dated March 31, 2016 in the amount of \$537.00.

- 1.3A. Finance
  - 1. Statement of Revenues, March 2016
  - 2. Monthly Financial Report, March 2016
  - 3. Balance Sheet, March 2016
  - 4. Revenue and Expenditures Report 2016
- 1.3B Library Correspondence
  - 1. NYS Insurance Fund
  - 2. Suggestions (mobile device access)
  - 3. Incident Report (1)
  - 4. Staff Compliment
- 1.3C Staff Reports
  - 1. YA Programs
  - 2. Children's Room/Summer 2016 Programs
- 1.3D Library Statistics.
- 1.4 Director's Report
- II. Unfinished Business
  - 1. Philadelphia Insurance/Rebate correction
- III. New Business
  - 1. HVAC Update
- IV. Personnel
  - 1. Request for Medical Leave
- V. Miscellaneous
  - 1. Minutes of Nassau Library System Board of Trustees Meeting, February 2016
  - 2. Minutes of Member Library Directors Meeting, February 2016
  - 3. Minutes of Member Library Directors Executive Board, March 2016

Adjournment

Library Budget Hearing, May 9th, 2016 7:00p.m.

Date of May 2016 Meeting of the Board of Trustees is Wednesday, May 18, 2016.

Date of Trustee Election May 17, 2016